

# BELTRAMI

MADE IN ITALY

## INFORMATION ON THE PROCESSING OF PERSONAL DATA OF CANDIDATES FOR THE ESTABLISHMENT OF AN EMPLOYMENT RELATIONSHIP (EU REG. 2016/679)

Pursuant to Regulation (EU) 2016/679, BELTRAMI LINEN SRL informs candidates that the personal data provided will be processed in accordance with the principles of lawfulness, fairness, transparency and protection of confidentiality, in the manner set out below.

### 1. Data Controller

**Company name:** BELTRAMI LINEN SRL (tax code and VAT no. 03494300167)

**Controller's contact details:**

- Address: Vicolo degli Alpini 5, Cene, 24020, BG
- Telephone: 035 716320
- Email: amministrazione@beltrami.it
- Certified email (PEC): info.beltrami@pecarchivio.it

**Data Protection Officer (DPO):** appointment not required.

### 2. Purpose and legal basis of processing

#### Purpose

Your personal data are processed for the following purposes:

- management of unsolicited applications;
- management of staff search and selection procedures.

**Legal basis:** pre-contractual measures.

**Requirement to provide data:** the provision of data is necessary; without the requested data, we will not be able to consider your application.

**Retention period:** the data contained in your curriculum vitae will be retained for 2 years from receipt of the application or from the last interview.

### 3. Processing methods

The security of your data is ensured through the implementation of appropriate technical and organisational measures. We assure you that your data will not be subject to automated decision-making processes.

### 4. Recipients of the data

Personal data may be disclosed, within the limits of the purposes indicated above, to the following parties:

- employees and collaborators of the Data Controller;
- professional firms and consultants;
- IT service providers;
- other parties outside our company, carefully selected and duly instructed.

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info@beltrami.it

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**Beltrami Linen S.r.l.**

Società del gruppo LA BOTTEGA  
Soggetta a direzione e coordinamento  
da parte di LA BOTTEGA SPA

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Some of the parties listed above are appointed as Data Processors; the complete list of appointments is available at the registered office of the Data Controller.

The data may also be disclosed, where necessary, to:

- public bodies and public administrations;
- banks and financial institutions;
- insurance companies.

## 5. Rights of data subjects

### Rights granted to the data subject

The data subject may exercise the rights provided for by the applicable legislation, including:

- access;
- rectification;
- withdrawal of consent;
- objection;
- erasure (right to be forgotten);
- restriction of processing.

**How to exercise these rights:** the data subject may exercise their rights by contacting the Data Controller using the contact details indicated in point 1.

**Right to lodge a complaint:** the right to lodge a complaint with the Italian Data Protection Authority remains unaffected.

Last updated: 27/05/2026.